

# Democratic Party of Clackamas County

## BYLAWS OF THE CENTRAL COMMITTEE

### ARTICLE I NAME

This organization shall be called the Central Committee of the Democratic Party of Clackamas County.

### ARTICLE II STRUCTURE AND AUTHORITY

- A. The Democratic Party of Clackamas County (DPCC) consists of all Democrats registered to vote in Clackamas County.
- B. The governing body of the Democratic Party of Clackamas County is the Clackamas County Central Committee, consisting of Precinct Committee Persons (PCPs) and others as specified elsewhere in these Bylaws. PCPs are elected by Democratic voters at the primary election or, when vacancies occur, appointed by the Central Committee. [ORS 248.015, 248.031]
- C. The Central Committee is organized under the authority of Chapter 248 of the Oregon Revised Statutes and the Bylaws of the Democratic Party of Oregon and is the highest authority in county party matters in Clackamas County. It conducts its business in compliance with
  1. Oregon Revised Statutes
  2. Bylaws and Standing Rules of the Democratic Party of Oregon
  3. Bylaws and Standing Rules of the Clackamas County Democratic Party Central Committee
  4. Relevant provisions of the most recent version of *Robert's Rules of Order* in procedural matters not otherwise specified

### ARTICLE III PURPOSE

- A. The Central Committee of the Democratic Party of Clackamas County is responsible to
  1. Carry out the goals of the national, state and county Democratic Party platforms
  2. Strive to have the party goals enacted into law
  3. Work to develop and maintain Democratic Party unity
  4. Help elect Democratic candidates to partisan and non-partisan positions
  5. Inform Clackamas County voters about the principles, issues, and candidates supported by the Democratic Party
- B. The Central Committee of the DPCC shall conduct its activities in a fair and open manner so that all interested members of the Democratic Party of Clackamas County are encouraged to participate in party activities.

### ARTICLE IV MEMBERSHIP

- A. Membership in the Central Committee of the Democratic Party of Clackamas County consists of all elected and appointed Precinct Committee Persons (PCPs) in Clackamas County, officers of the DPCC, members of the Executive Committee of the DPCC Central Committee.

- B. In addition, any registered Democrat who holds elective public office within Clackamas County may become a member of the Central Committee by applying to the Central Committee.
- C. PCPs continue to represent the precinct to which they are elected or appointed and retain their membership in the Central Committee until the end of their term, even if precinct boundaries change during that time (ORS 248.027).
- D. Elected PCPs begin their terms upon formal notification by the County Clerk following a primary election and serve until the next primary election unless they resign or are recalled. PCPs may resign by written notification to the County Clerk and may be recalled by the voters of the precinct they represent according to procedures described in ORS 248.029.
- E. Appointed PCPs serve from the time their appointment is recorded by the County Clerk until the next primary election unless they are removed by the Central Committee. (ORS 248.025.3) They have the same powers and responsibilities as elected PCPs except that they may not vote in the organizational election of county officers. They may vote in the election of delegates and alternates listed in Article V.C., as well as for House District Leaders. Appointed PCPs may also vote in elections to fill officer vacancies and all other business before the Central Committee. (ORS 248.026.4)

#### ARTICLE V ORGANIZATION

- A. The Central Committee shall conduct the business of the DPCC at monthly meetings (except for December and August) open to the public except when meeting in executive session. Members of the Central Committee have a right to vote on all issues unless otherwise specified in these Bylaws.
- B. The Central Committee shall be assisted in its management of the DPCC by the following:
  - 1. Officers of the Central Committee, namely a Chair, First Vice-Chair, Second Vice-Chair, Secretary, and Treasurer elected at the biennial organizational meeting or as vacancies occur
  - 2. House District Leaders (HDLs), PCPs who are elected by the PCPs in each House District at the biennial organizational meeting or as vacancies occur
  - 3. An Executive Committee consisting of Central Committee officers, house district leaders, and chairs of standing committees
  - 4. Standing Committees appointed by the Central Committee Chair. Standing committee chairs are appointed by the Central Committee Chair with advice and consent of the Executive Committee
  - 5. Special Committees appointed by the Central Committee Chair
- C. The Central Committee sends representatives to other Democratic Party of Oregon entities with the number of representatives determined by the rules of the DPO, including
  - 1. Delegates and alternates to the State Central Committee—elected at the biennial organizational meeting or as vacancies occur

2. Delegates and alternates to each congressional district located within the county—elected at the biennial organizational meeting or as vacancies occur
3. Delegates and alternates to the biennial State Platform Convention—elected by the Central Committee

#### ARTICLE VI MEETINGS

- A. Meetings of the Central Committee are generally open to the public; however, any portion of any meeting may be conducted in private or executive session with only members present when decisions affecting the internal workings of the Democratic Party are being discussed.
  1. Notice of the time and place of regular monthly meetings of the Central Committee shall be posted on the website; in addition, all members of the Central Committee shall be notified by mail or email sent no later than the sixth day before the meeting. By statute (ORS 248.012), actions taken at a meeting held without due notice are invalid.
  2. Business of the Central Committee is normally discussed in advance by the Executive Committee, which may refer it to an appropriate Standing Committee for further consideration or seek further information before passing it on to the Central Committee, with or without a recommendation.
  3. The Chair prepares the agenda of meetings of the Central Committee. Requests to place items on the agenda must be received by the Chair at least 10 days before a meeting and may be referred to the Executive Committee or a standing or special committee prior to inclusion on the Central Committee agenda.
  4. The circulated agenda for a Central Committee meeting may be amended on a debatable motion by two-thirds of those present and voting or by unanimous consent.
  5. Resolutions that express a position of the Central Committee on a public issue (as distinct from substantive motions or resolutions relating to the operations of the DPCC) and not already addressed in actions of the DPO shall be in order if they comply with guidelines provided in the Standing Rule on Resolutions. Such resolutions shall be included in the agenda of the next Central Committee meeting
    - a. if they are submitted to the Chair at least ten days before the meeting, or
    - b. if the substance of the intended motion has been announced to the previous Central Committee meeting. Such announcements shall be included in the minutes of the meeting in which they are presented. In addition, the full text of the resolution shall be published in the notice of the meeting at which it will be considered.
    - c. Resolutions subject to this Section that comply with the related Standing Rule but do not comply with items a. or b. of this section may nonetheless be taken up and considered on a debatable motion to do so. Approval of a resolution taken up in this manner shall require a two-thirds affirmative vote.
    - d. If a resolution is considered under Section c and fails to pass with a two-thirds majority, a motion by any member to reconsider no sooner than the next meeting is in order and must be recorded in the minutes. The motion

to reconsider requires a simple majority for passage as does the motion being reconsidered. If the vote is taken at the next meeting or announced for a future time certain, no further notice is required.

- e. If consideration of a resolution taken up under Section C is postponed to a future meeting due to issues of compliance with procedures or guidelines, the resolution may be approved by majority vote at the meeting to which it was postponed or at which it is taken from the table.
  6. Special meetings of the Central Committee may be called by the Chair, the First Vice-Chair (in the absence of the Chair) or the Executive Committee and shall be announced to all members of the Central Committee by mail or email sent as soon as possible, and in no case less than six days prior to the special meeting.
  7. Members shall provide up-to-date contact information to the Secretary of the Central Committee, including mail, phone, and email addresses. Members who cannot be reached by email must so indicate on the contact form and provide a mailing address and a phone number.
  8. Notice of the cancellation of a meeting shall be made as soon as possible by email to all members and posted on the Central Committee website.
  9. A quorum for Central Committee meetings shall be forty-five members.
  10. No proxies shall be permitted to participate in any Central Committee meeting. (ORS 248.045) Voting shall be limited to members of the Central Committee.
- B. Meetings of the Executive Committee shall be held once a month or as needed.
1. Notification of meetings of the Executive Committee shall be mailed or emailed to all members of the committee no less than six days before a meeting.
  2. The Chair prepares the agenda of meetings of the Executive Committee. Requests to place items on the agenda must be received by the Chair at least 10 days before a meeting and may be referred to a standing or special committee for consideration prior to being considered by the Executive Committee.
  3. Special meetings of the Executive Committee may be called by the Chair, the Vice Chair or any four members of the Executive Committee with six days prior notice sent to all members of the Committee.
  4. A quorum of the Executive Committee shall consist of fifteen members.
  5. No member of the Executive Committee may have more than one vote.
- C. Organizational meeting of the Central Committee
1. Schedule and notice
    - a. Not later than the Executive Committee meeting prior to the primary election, the Executive Committee shall set the date and time for the biennial organizational meeting, which shall be held in November after general elections (even-numbered years).
    - b. When the official results of the primary election are available, the Chair shall obtain a list of elected PCPs from the County Clerk's office.
    - c. Not later than the 40<sup>th</sup> day before the organizational meeting, the retiring county Central Committee Chair shall file a written notice of the time, date and place of the organizational meeting with the county clerk and mail a copy of the notice to the State Central Committee. (ORS 248.033-2)

d. The Chair of the retiring county central committee shall send a mail or email copy of the notice to all members of the Central Committee not later than 10 days prior to the organizational meeting. (ORS 248.033-4)

2. Procedure

- a. Officers of the retiring Central Committee shall make available to the Committee at the organizational meeting all property, records, and funds owned or controlled by the retiring Committee. (ORS 248.035-a)
- i. Retiring officers must turn over property, records, and funds--including online access where appropriate--to their successors at the end of the organizational meeting.
  - ii. Incoming officers shall assume the duties of their new offices as soon as practically possible after their election, and no later than January 1 of the next year.
  - iii. The Secretary shall notify the county clerk and the Democratic Party of Oregon of the identities of the elected officers of the Central Committee within 48 hours of the organizational meeting.
- b. Only newly elected PCPs may vote for county officers (Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer) in the organizational meeting (ORS 248.026.4) or be counted as part of a quorum (forty-five members) for the meeting.
- c. The Nominations Subcommittee shall select a temporary chair who has previously served as an officer of the Central Committee. The temporary chair shall preside over the election of the Chair and First Vice-Chair of the Central Committee. The newly elected Chair shall then preside over the remainder of the meeting.
- d. A slate of nominees shall be presented by the Nominations Sub-committee. However, any voting member of the Central Committee may propose additional nominees for any position, including self-nomination. Nominees shall indicate willingness to serve by providing their name and gender (male, female, or non-binary) on a signed form or in oral communication with the Chair.
- e. The Rules Committee shall organize the election. Voters shall place ballots in a ballot box. Ballots shall be counted and totals reported to the Chair by tellers selected by the Rules Committee.
- f. The following positions shall be filled at the organizational meeting: Chair, First Vice-Chair, Second Vice-Chair, Secretary, and Treasurer of the Central Committee. The First Vice-Chair must be of a different gender from the Chair. Positions shall be open to any registered Democrat in Clackamas County with all newly elected PCPs eligible to vote. (ORS 248.035.b)
- g. Following the election of county officers, the following positions shall be filled by election, with all elected and appointed PCPs eligible to vote.
- i. Delegates and Alternates to the State Central Committee. Members of the Central Committee shall elect the delegates and alternates. The total number of positions to be filled (delegates + alternates) shall be listed on each ballot. All candidates shall be listed on each ballot and

identified as either male, female, or non-binary. Names and genders of those nominated at the meeting will be added to ballots by the voter. Central Committee members must limit voting for any one gender to no more than fifty percent of the total positions to be filled (rounded up in the case of any partial number). Non-binary delegate positions shall reduce the male and female delegate positions as evenly as possible. Replacement preference for alternate delegates will utilize gender category first, number of votes received second. The top vote getter willing to serve shall chair the delegation. Subject to the conditions above higher vote-getters shall be delegates; those with fewer votes shall be alternates. Votes cast by each voter shall equal the number of delegates to be selected.

- ii. Delegates and Alternates to congressional district committees. Positions shall be filled by members of the Central Committee elected using the same procedure as described for delegates and alternates to the State Central Committee.
  - iii. House District Leaders. HDLs shall be elected by majority vote of PCPs in each house district following election of delegates and alternates. For election of house district leaders, a quorum shall consist of PCPs representing at least one-third of the district's precincts. For House Districts that lack a quorum, the Chair shall appoint a house district leader with the concurrence of the county Central Committee at the next regular meeting.
3. Elected positions that are not filled at the organizational meeting or that become vacant between organizational meetings shall be filled by majority vote at a regular Central Committee meeting.

## ARTICLE VII TENURE AND RESPONSIBILITIES OF PCPs, OFFICERS AND DELEGATES

- A. Precinct Committee Persons (PCPs)
  1. The tenure of elected Precinct Committee Persons begins on the 24<sup>th</sup> day following their election and certification by the County Clerk and lasts until the end of the biennium or their resignation or removal from office.
  2. Qualified Democrats (ORS 248.015.4) may be appointed to vacant PCP positions by vote of the Central Committee. The tenure of an appointed PCP shall begin on the first meeting following certification by the County Clerk and, unless the PCP resigns or is removed by the Central Committee, continues until the certification of new PCPs following the next Primary election. (ORS 248.025.4)
  3. Precinct Committee Persons shall
    - a. Represent the Party at the precinct level and represent their precinct voters at the Central Committee
    - b. Work with other PCPs to rally support for the Party
    - c. Participate in the meetings and activities of the Central Committee and its standing and special committees

- d. Participate as delegate or alternate to congressional district committees and the State Central Committee
  - e. Promote the interests of the Party as identified in the national, state and county platforms
  - f. Work to elect Democratic Party nominees
- B. House District Leaders
- 1. Up to two house district leaders shall be elected for each house district, or portion thereof, in Clackamas County by the PCPs of that house district. House districts with fewer than ten PCPs at the time of the organizational meeting shall have one vote in the Executive Committee. In such cases, when both HDLs are present, each shall have one-half vote.
  - 2. House district leaders shall serve as members of the Executive Committee and may serve on other standing and special committees.
  - 3. House District Leaders shall
    - a. Attend meetings of the Central Committee and Executive Committee
    - b. Provide leadership and encouragement to the PCPs of their district, including recruitment of volunteers and PCPs
    - c. Notify PCPs in their districts via phone or email whenever a meeting of the Central Committee has been cancelled
  - 4. The tenure of House District Leaders shall begin in January following their election at an organizational meeting or from the time of mid-term election and continue until the next biennial organizational meeting or their resignation or removal from office.
  - 5. Vacancies in the position of house district leader shall be filled by majority vote of the PCPs of the District where the vacancy exists after notification of all PCPs in that district by mail, email, or telephone six or more days before the election.
- C. Duties of Officers
- 1. The Chair shall
    - a. Preside at all meetings of the Central Committee and the Executive Committee
    - b. Be the administrative officer of the County Central Committee
    - c. Provide a written description of duties to the First Vice-Chair and the Second Vice-Chair within one month of their election
    - d. Provide a written agenda at all meetings and direct all officers and committee chairs to report on activities within their respective jurisdictions
    - e. Provide email notice of all Central Committee and Executive Committee meetings or cancellation of meetings to members at least six days prior to the meeting
    - f. Oversee all external correspondence activities and be the chief spokesperson of the County Central Committee
    - g. Appoint all committee members
    - h. With the advice and consent of the Executive Committee appoint committee chairs and fill vacant PCP positions

- i. Serve as delegate to the State Central Committee
  - j. Serve as an ex-officio member of all standing committees and special committees
  - k. Perform other duties as assigned by the Central or Executive Committee
  - l. Notify the county clerk in writing not later than the 40<sup>th</sup> day before the date of the county biennial organizational meeting of the time, date, and place of the meeting and provide a copy of the notice to the State Central Committee. (ORS 248.033-2)
  - m. Obtain a list of elected PCPs from the county clerk to serve as the official list of voters at the biennial organizational meeting and provide each PCP on the list with notice of the biennial organizational meeting by mail or email at least ten days before the meeting (ORS 248.033-4).
  - n. Obtain from the county clerk just prior to any election to fill a vacancy in a Central Committee office a list of all appointed and elected PCPs and provide the list to the Central Committee to establish the official list of eligible voters. (ORS 248.035-3)
2. The First Vice-Chair shall
- a. Assume the necessary duties of the Chair in the latter's absence or incapacitation and succeed to the office of Chair if a vacancy occurs
  - b. Serve as delegate to the State Central Committee
  - c. Assist with the oversight and management of committees as assigned by the Chair
  - d. Perform other duties as assigned by the Chair
  - e. Succeed to the position of Chair if that position becomes vacant
3. . The Second Vice-Chair shall
- a. Assist with the oversight and management of committees as assigned by the Chair
  - b. Perform other duties as assigned by the Chair
  - c. Succeed to the position of First Vice-Chair if that position becomes vacant, and be replaced by majority vote election of a new Second Vice-Chair at the next Central Committee meeting, in accordance with Art. VII.D.2 and Article VIII.B.8 of these Bylaws.
4. The Secretary shall
- a. Record and maintain the minutes of all Central and Executive Committee meetings
  - b. Maintain the official roster of Precinct Committee Persons
  - c. Be the custodian of all County Central Committee written records and provide true copies as needed
  - d. Notify the County Clerk of resignations and appointments of PCPs
5. The Treasurer shall
- a. Be the custodian of all funds of the County Central Committee
  - b. Maintain financial records

- c. Each month provide to the Executive Committee and Central Committee written status reports on the financial position of the organization, forecasting any financial/budgetary issues requiring the attention of the organization and recommending actions to address any financial/budgetary issues identified
  - d. Upon request provide detail for contributions and expenditures to the Executive and/or Central Committees
  - e. Complete and file accurate and timely reports of Contributions and Expenditures required by Oregon Revised Statutes
  - f. Establish and maintain a Reserve Fund to equal six months of operating expense (based on the current annual budget)
- D. Resignation of officers of the Central Committee
- 1. No person who files for election to a county, Metro, legislative or state office shall be eligible to hold the office of Chair, Vice-Chair, Secretary or Treasurer of the Democratic Party of Clackamas County Central Committee. The position of any of the aforementioned officers who files for a county, Metro, legislative or state office shall be declared vacant.
  - 2. Officer vacancies shall be filled by majority vote at any regular meeting of the Central Committee. An announcement of the vacancy shall be sent by mail or email six or more days before any regular meeting and may be posted to the website prior to the regular meeting. Nominations and election shall be made at the meeting. Only elected and appointed PCPs shall be eligible to vote.
- E. Standing Committee Chairs
- 1. Standing committee chairs and co-chairs are appointed by the Central Committee Chair with the advice and consent of the Executive Committee and may be removed by the Chair with the consent of the Executive Committee.
  - 2. In addition to serving as members of the Executive Committee, standing committee chairs shall convene their committees and organize their work under the direction of the Central Committee Chair and the Executive and Central Committees. They shall cooperate with other committees in areas of overlapping responsibility and shall report to the Executive and Central Committees as needed.
- F. Delegates and Alternates
- 1. Members of the Democratic Party of Clackamas County who are elected or appointed as delegates and/or alternates to the State Central Committee or to a Congressional District Committee are required to attend the meetings of those organizations and report back to the Central Committee.
  - 2. Any delegate who has two consecutive avoidable absences shall be subject to removal, and the vacancy shall be filled by the appointing authority.
  - 3. The delegation chair shall oversee the attendance and credentialing of delegates and alternates and ensure that alternates are assigned voting delegate status in place of absent delegates. Alternates shall replace absent delegates according to (a) gender (to the extent possible) and (b) votes received at the time of election. If vacant voting slots remain after all delegates and alternates present have been assigned voting status, any PCP from Clackamas

County present may be assigned voting status, keeping gender balance in the delegation to the extent possible.

4. The county chair, or the county first vice-chair if the chair is not available, in coordination with the delegation chair, will appoint and approve temporary delegates. Any issues relating to credentialing of delegates will be referred to the county chair for decision.

#### ARTICLE VIII COMMITTEES AND THEIR RESPONSIBILITIES

##### A. Executive Committee

1. The officers of the county Central Committee, the house district leaders and the chairs of the standing committees shall be known as the Executive Committee.
2. The Executive Committee shall be the administrative unit of the Central Committee and shall have the following duties:
  - a. Suggest policy and programs to the Central Committee and assist in implementation of Central Committee programs and activities
  - b. Coordinate the work of the committees
  - c. Allocate budgeted campaign funds to candidates with notification to the Central Committee
  - d. Hire office personnel as authorized and budgeted by the Central Committee
  - e. Perform other duties as may be authorized by these Bylaws or assigned by the Central Committee
  - f. Authorize non-budget expenditures limited to \$200 without approval of the Central Committee. Such expenditures must be reported to the Central Committee at the earliest opportunity.
  - g. Authorize use of Reserve Funds in emergency circumstances without prior approval of the Central Committee for budgeted expenditures or for non-budgeted expenditures not exceeding \$500. Use of the Reserve Fund for any reason must be approved by the Central Committee or by a majority of the membership of the Executive Committee with notification to the Central Committee at the earliest opportunity.

##### B. Standing Committees

1. The Events and Facilities Committee shall oversee staffing, facilities, and other arrangements necessary for the party office, regular and special meetings of the Executive Committee and Central Committee, and special activities such as operating booths at the state and county fairs. Working with the Treasurer, the committee shall investigate and recommend appropriate lease arrangements for the county office.
2. The Campaign Committee shall coordinate efforts to identify, recruit, vet, train and support potential and existing candidates throughout the county. The overall purpose of the committee is to recruit Democrats to fill both partisan and non-partisan elective and appointive offices at every level of the county. Committee membership shall reflect a diverse demographic of racial, gender, ethnic, age, sexual orientation and county location.

3. The Communications Committee, under the supervision of the DPCC Chair and First Vice Chair or Second Vice-Chair, shall manage and maintain the internal and external communications and public relations of the CCDP, including messaging and communications with news media and affinity groups; an online newsletter, website, Facebook site; and other electronic outreach sites. The committee chair shall be assisted by members with appropriate technical and messaging skills.
4. The Finance-Fundraising Committee shall oversee the finances and fundraising activities of the Central Committee. The committee shall study the financial needs of the DPCC and oversee preparation of the annual budget. Membership of the committee, in addition to the Chair, shall include the Treasurer, Chair and First Vice Chair or Second Vice-Chair, of the DPCC, and at least one member who is not a member of the Executive Committee. The Treasurer shall be primarily responsible for overseeing the preparation and management of the CCDP budget.
5. The Neighborhood Leader Program Committee shall oversee the organization and management of the Neighborhood Leader Program (NLP). The purpose of the committee is to recruit Neighborhood Leaders to encourage county Democrats to “Get Out the Vote” (GOTV), focusing primarily on encouraging Democrats in the county to vote during primary, special, and general elections. The chair shall be assisted by two NLP co-coordinators, one responsible for recruiting and training NL’s and one responsible for overseeing data management, in addition to committee members who will assist with cutting turf and data analysis.
6. The Platform and Resolutions Committee shall consider proposals for submission to the DPO Platform/Resolutions Committee in preparation for the biennial DPO Platform Convention and shall facilitate Clackamas County participation in that convention. It shall also consider and facilitate discussion of issues and positions to be taken by the Central Committee on ad hoc issues and work with the Social Justice Committee to facilitate the development of resolutions emanating from discussions and issues raised by that committee. The committee shall periodically provide information about legislation related to Legislative Action Items in the DPO Platform. In addition to the chair, the committee shall include a member from the Executive Committee, a member from the Social Justice Committee, and members familiar with various areas of concern.
7. The Program Committee shall recommend speakers, presentations, and activities to the Executive Committee for the program at the monthly Central Committee meeting. The committee shall assist as needed in planning Party events in conjunction with fundraising and other party activities. Membership of the committee shall include the DPCC First Vice Chair or Second Vice-Chair, who will serve as committee chair, a member of the Social Justice Committee, and a member of the Youth Action Committee.
8. The Rules Committee shall provide guidance on matters relating to the Bylaws, Standing Rules, and parliamentary procedure. The Committee shall supervise the conduct of elections, including the election of a Nominations Sub-Committee at least six weeks prior to a Central Committee election meeting.

The Nominations Sub-Committee shall provide a list of all nominees for Central Committee offices at the biennial organizational election and recommend at least one qualified candidate for any interim vacancy among elected officers of the DPCC. The committee chair shall serve as the chief parliamentarian for the organization and be assisted by additional members familiar with parliamentary procedure.

9. The Justice Committee shall focus on four justice areas: economic justice, environmental justice, racial justice, and social justice. The committee shall investigate issues of importance to Democrats, including analysis of different perspectives. The committee may make its findings available to the Program Committee for potential presentations, to the Communications Committee in written form for potential articles on the website and other electronic outreach venues, and to the Platform and Resolutions Committee for the development of possible resolutions for consideration by the Central Committee. The Committee may also report to the Executive Committee and the Central Committee regarding opportunities for action related to justice issues. Membership of the Committee will include, in addition to the committee chair and DPCC Chair, the CPCC Vice Chair and members with analysis and writing skills who represent diverse viewpoints.
10. The Youth Action Committee shall seek to attract to the DPCC young people (focusing on those under the age of 36) from diverse backgrounds who are committed to Democratic values. In addition to involving youth in Party programs and activities, the Youth Action Committee will provide encouragement and support to young Democrats willing to run for political office and to seek appointments to local and district committees and boards. In addition to the committee chair and DPCC Chair, membership shall include the First Vice Chair or Second Vice-Chair, a representative of the Campaign Committee, young people, and others committed to helping increase youth involvement in the Democratic Party.
11. The Labor Committee shall focus on the rights and concerns of workers. The purpose of the committee is to 1) address issues and concerns relating to the rights and well-being of workers in Clackamas County, including the right of all workers to a family wage and to safe, reasonable conditions of work, as well as to join unions and to engage in collective bargaining; 2) establish lasting and meaningful connections with organized labor affiliates and members that live and work in Clackamas County; 3) assist in articulating the needs and concerns of laborers in policy positions taken by the Democratic Party of Clackamas County and the Democratic Party of Oregon; and 4) facilitate awareness at all levels of the importance of workers and organized labor in the economic well-being of our society. The Committee shall be comprised of a Chair; a vice-chair who shall reach out to labor unions, support the efforts of the Chair, and substitute for the Chair as needed; and at least five members selected by the county chair in consultation with the committee co-chairs.
12. The Education Committee shall focus on public education from pre-kindergarten through grade 12; post-secondary schools; and vocational/technical training. By facilitating outreach to stakeholders in the educational community interested in advocating and promoting

public education issues, the Committee will help build understanding of challenges currently faced by public education at all levels, as well as innovative and best practices current in the field of education. This will assist the Central Committee in contributing constructively to supporting improvements in education in accordance with Democratic Party principles such as equal opportunity for all. The Committee will be comprised of a Chair, at least five members with interest in educational issues, and the DPCC Chair or designee.

C. Special Committees

1. Special Committees may be formed by the Chair, with the advice and consent of the Executive Committee, for any purpose that will advance the functions of the national, state or county Party, the Central Committee or the Executive Committee.
2. The Chair shall choose a chair and members of special committees appropriate to the responsibilities of the committee.
3. Special Committees shall be disbanded once they have performed their functions.

ARTICLE IX RECALL AND REMOVAL OF PCPS AND OFFICERS

- A. Every elected Precinct Committee Person is subject, as provided by section 18, Article II of the Oregon Constitution and the Laws of the State of Oregon, to recall by the electors of that precinct. (See ORS 248.029.) Appointed PCPs may be removed for nonperformance of duties by a two-thirds vote of the Central Committee.
- B. House District Leaders may be removed for failure to perform their duties upon petition to the Executive Committee of 25% of the PCPs in the House District or, pursuant to a motion for removal by the County Chair. In either case, the motion for removal shall state the grounds for removal, and the House District Leader shall have the opportunity to resign without contesting the charges or to present a defense to the adjudicating body prior to a removal vote. Removal requires a two-thirds majority of votes cast.
- C. Every elected officer of the County Central Committee is subject, as herein provided, to recall by the Precinct Committee Persons of the Clackamas County Democratic Central Committee.
- D. If an officer has three consecutive unexcused absences from Central Committee meetings, the Executive Committee shall declare the office vacant. Absences may be excused in advance or, in the case of emergency, after the fact, by the Chair or Vice-Chair.
- E. The Central Committee shall consider the recall of an elected officer if 25% of the PCPs petition for such recall. The officer who is the subject of the petition may present his/her case prior to balloting, and shall be given the option of resigning the office prior to any such recall balloting. An affirmative two-thirds vote of the members present and voting is required for recall. All such actions shall be conducted in closed session.
- F. Should the Executive Committee conclude that any elected officer is negligent of his/her duties or unable to perform them, it shall give such elected officer the

option of resigning the office rather than face a recall decision. If a resignation is tendered, it shall be accepted and take effect upon the day it is offered, and the vacancy filled as provided in these Bylaws. If a resignation is not tendered, the Executive Committee shall publish its conclusions thirty days prior to any Central committee meeting and call for a vote of recall at that time. The officer may present his/her case before a vote is taken. An affirmative two-thirds majority vote of the members present and voting is required for recall. All such actions shall be conducted in a closed meeting.

#### ARTICLE X PROHIBITIONS

- A. The following acts now and forever shall be prohibited:
  - 1. Use of the name of this organization in connection with any office, group or campaign where the County Central Committee, the Executive Committee or their designated representative has not given its permission
  - 2. Authorizing the use of this organization's name or any of its property or permits in violation of these Bylaws
- B. No member may speak or write on behalf of the DPCC without the explicit permission of the Central Committee Chair.

#### ARTICLE XI AMENDMENTS

- A. These Bylaws shall be subject to amendment at any meeting of the Central Committee provided that
  - 1. The proposed amendment has been reviewed and given a positive recommendation by the Rules committee and the Executive Committee
  - 2. A copy of the proposed amendment, together with the portion of the Bylaws it would change and the recommendation for its disposition by the Rules Committee has been submitted by the Executive Committee and sent by mail or email to the members of the Central Committee six or more days before any regular meeting
- B. If an amendment is presented more than 30 days after publication at a regular meeting of the Central Committee a two-thirds affirmative vote of those present and voting shall be required for approval.

#### ARTICLE XII STANDING RULES

- A. These Bylaws shall be supplemented by a set of Standing Rules dealing with details of implementation and administration.
- B. The Standing Rules shall be subsidiary to these Bylaws and shall be subject to change by the Central Committee following a motion, a second and an affirmative majority vote by those PCPs present and voting.

#### ARTICLE XIII SEVERANCE CLAUSE

- A. If any portion of these Bylaws or the Standing Rules propagated by authority hereof is found to be unlawful only that portion of the Bylaws or Standing Rules shall be null and void.

- B. Such nullification shall be without effect upon the remaining portion of this document.

ADOPTED BY THE MEMBERSHIP at the regular meeting of the Democratic Central Committee of Clackamas County this date: September 20, 2018. This document supersedes all previous bylaws of the Central Committee of the Democratic Party of Clackamas County.

[Sept. 20, 2018, PCPs in attendance 118, Standing vote: 113 Yes, 0 No, 5 Abstain. Amended Jan. 17, 2019: Unanimous voice vote, 89 PCPs present. Amended June 20, 2019. Unanimous voice vote, 76 PCPs present.]